

Stronger Communities Committee Meeting of Witney Town Council



Monday, 18th September, 2023 at 6.00 pm

To members of the Stronger Communities Committee - L Cherry, G Meadows, O Collins, J Aitman, R Smith, T Ashby, A Bailey and J Doughty (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting and speak on a particular item should contact the Committee Clerk (derek.mackenzie@witney-tc.gov.uk) in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 3 - 7)

- a) To adopt and sign as a correct record the minutes of the meeting held on 17 July 2023.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 8 - 13)

To receive and consider the report of the Responsible Financial Officer (R.F.O).

Communications & Community Engagement

6. **Communications Report** (Pages 14 - 29)

To receive and consider the report of the Communications & Community Engagement Officer.

7. **Community Engagement Report** (Pages 30 - 35)

To receive and consider the report of the Communications & Community Engagement Officer.

8. **Youth Services** (Pages 36 - 44)

To receive and consider the report of the Deputy Town Clerk.

9. **Resident Satisfaction Survey Results** (Pages 45 - 50)

To receive and consider the report of the Deputy Town Clerk.

10. **Town Centre Partnership** (Pages 51 - 52)

To receive and consider the report of the Town Clerk/C.E.O.

Events

11. **Events Report** (Pages 53 - 70)

To receive and consider the report of the Venue & Events Officer.

Street Furniture & Infrastructure

12. **In Bloom** (Pages 71 - 72)

To receive and consider the report of the Communications & Community Engagement Officer.

13. **Bus Shelters – West Witney** (Pages 73 - 76)

To receive and consider the report of the Deputy Town Clerk.

14. **Christmas Lights** (Pages 77 - 79)

To receive and consider the report of the Operations Manager.

15. **Winter Preparations** (Pages 80 - 81)

To receive and consider the report of the Operations Manager.



Town Clerk